Worship Committee Minutes (approved)
May 13, 2026 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Kim Biese, Gail Muller

1. Opening Prayer: Dennis Clark
2. Attendance: Audrey Laszewski, Dennis Clark, Gail Muller, Shawn Neuser, Jill Sladky
    a. Absent: Renee Ellis, Kim Biese
3. Approval of Agenda: Gail Muller, Dennis Clark
4. Approval of Minutes: Dennis Clark, Gail Muller
5. Review of since last meeting:
    a. We talked through the renovation project, potential options for placement of the baptismal font, the AV desk, and Mass in the social hall while it was all coming together.
    b. The Mother's day devotional and seeds were well received we need to be sure to ORDER MORE next year.
    c. The Funeral Workshop - Your Life, Your Faith, Your Legacy will likely need to be rescheduled to the fall due to Fr. Tim Shillcox needing to travel out of state for a funeral on Monday morning (the day of the event). (Attempts were made to recruit Fr. David Beaudry and Fr. James Neilson to sub in for him. They are not available.)
6. Consecration to the Sacred Heart:
    a. Worship Committee has requested that the parish take part by praying the Litany of the Sacred Heart at all Masses June 2 - June 12. We will have an accompanying prayer card and explanation of the devotion to hand out to interested parishioners. It would be great to have an image of the Sacred Heart of Jesus displayed during this time in the Sanctuary. We will also have June's EUCHARISTIC ADORATION follow Morning Mass on June 12th (in lieu of regular schedule), which is the Feast of the Sacred Heart. https://onmissionmedia.com/wp-content/uploads/2026/05/SHConsecration_DGB.pdf
7. Eucharistic Adoration Idea: Audrey proposed having an adoration event from Sun up to Sun Down. We talked about timing. Discussion was had about having it during the shortest day of the year, which for 2026 would be December 21 or 22.
8. Fr. Leo Event: We were awarded a grant from The Catholic Foundation to bring Fr. Leo in for an event. We will work on this after the summer.
9. Formed Suggestions were requested from the committee.
10. Summer schedule:
    a. The committee will take off for June & July, Plan to Return for August
    b. We would look forward to a spiritual & discipleship focused parish Book Club in June / August - keep it social for all attending, like a book club, not like a book "study"
11. Gail Muller has tendered her resignation from the worship committee after serving for a year. We are all grateful for the time that she has spent with us and will miss her! We are looking for another member to invite into the committee for August.
12. Next Meeting: August 12, 2026 @ 5:30p

Worship Committee Minutes (approved)
April 15, 2026 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Kim Biese, Gail Muller

1. Opening Prayer: Shawn Neuser
2. Attendance: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Gail Muller
    a. Absent: Kim Biese
3. Approval of Agenda: Renee & Jill
4. Approval of Minutes: Gail & Dennis
5. Lent in review: Really good offerings for the community throughout the season. Tenebrae was great (well polished and meaningful). Consider pushing later next year for more natural darkness! Holy Week was beautiful. Easter Sunday was very good. Note for less going on for Easter weekends might be good.
6. Easter: Possible Mission topic for next year - Divine Mercy! Chaplet was wonderful. Worship aid was excellent. Many would like written Word (readings) included. Many people are not aware of the devotion of Divine Mercy.
7. Music / Hymnal / Missalettes: Great desire expressed for written Word of the readings as well as more missalettes. A hymnal like Breaking Bread would accommodate written word, seasonal needs and no need for missalettes and may be worth further consideration.
8. Small groups: (Hearts of Prayer / Book Club) Put a PIN in what to do for CHRISTMAS and EASTER season to finish out the spiritual advances of Advent & Lent to keep the momentum of the spiritual growth going so as to bloom well into something for Christmas / Easter.
9. Funeral Planning workshop: Jennifer read the vision of the funeral planning workshop to the committee and sought feedback. Keep emphasizing catechesis (education) & grace (benefit) in planning - before you need it! Take the time to talk with your family about what is learned for greater understanding of wishes.
10. May: (Crowning, Preludes) We will likely do the May Crowning early in the month - not wait for 1st Communion as it is later in the month this year. Will invite last year's 1st Communicants and others to take part. Make sure that the Mary "statue" is available and brought into the church. Create flower crown for statue.
11. Renovation Project: Everyone took a peek at the chapel and sacristy. The spaces look nice and it will be a wonderful new look for the church. Also noted that a trip hazard is present from lowered floor of sacristy and may require a gradual incline to span the distance from one floor surface to the other.
12. New Parishioner Contact: Jennifer drafted a form letter that was distributed to the group for feedback. They appreciated the tone and approach and supported that the letter be email or printed for 2nd touch point and outreach (in addition to Sr. Mary's personal calls) as a way to expand the efforts for the New Parishioner Welcome Mass which happens up to a year after joining the parish.
13. Formed Suggestions: Dennis sent several
    a. Brother Francis and Friends http://watch.formed.org/brother-francis-and-friends
    b. What Catholics Believe About Mary: Immaculate Conception, Virginity & the Rosary http://watch.formed.org/videos/what-catholics-believe-about-mary-immaculate-conception-virginity-the-rosary
    c. Pentecost | Sacred Art on Formed http://watch.formed.org/videos/sacred-art-pentecost
    d. The Boy from Milan: Stories of Carlo Acutis on Formed http://watch.formed.org/the-boy-from-milan
14. Sourcebook: no reading for next meeting.
15. Next Meeting: May 13, 2026 @ 5:30p
    a. Opening prayer: Dennis Clark

Worship Minutes (approved)
March 25 @ 5:30p

1. Opening Prayer: Gail
2. Attendance: Dennis Clark, Gail Muller, Shawn Neuser, Renee Ellis, Jennifer Poehlmann, Kim Biese
    a. absent: *Audrey Laszewski, Jill Sladky*
3. Approval of Agenda: Gail & Renee
4. Approval of Minutes: Dennis & Renee
5. Picture Directory: Everyone on worship is scheduled and ready with Harmann appointments. We discussed the option of having everyone on committees or councils submit individual headshots so that as committees and councils are updated we can maintain a parish leadership directory that is current.
6. Lent (so far): Conversation about the resources selected and events (Created to Create - Stations of the Cross - Parish Mission - Tenebrae - etc) planned for this year. Tapping into a variety, we had hoped to give opportunities for multiple interests and invitations.
7. Easter: We are looking into starting small groups (lead by Dcn Conrad & Dcn Bill) based on HEARTS of PRAYER as well as starting a parish BOOK CLUB with books selected to encourage continuous formation and invitation.
8. With May & October both being months where Mary is a focus, we discussed the promotion of media that will teach on the Marian apparitions as well as the opportunity for presentations, like Dcn Dan Wagnitz presenting on the Virgin of Guadalupe.
9. Sourcebook: no reading for next meeting.
10. Ministry: We discussed the need for ministers. There are many needs, especially for the 4:15p and 10:30a Masses. 4:15p is typically the most well attended, but also has a great need. 8:30a is typically well covered. We struggle during winter months (with people retreating to warmer weather and taking vacation) as well as during summer months (with people traveling) in addition to the typical ins and outs of families negotiating busy schedules. While we are recruiting constantly, life changes are also negating efforts. In the fall, the parish council is planning to host a ministry fair for the entirety of SEAS ministry opportunities. We plan to coordinate the effort with sign up Sundays for liturgical ministry.
11. Formed Suggestions are encouraged and welcomed from this committee.
12. Next Meeting: April 15 @ 5:30p
    a. Opening prayer by Shawn Neuser

Worship Committee Minutes (approved)
February 4 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Kim Biese, Gail Muller

1. Opening Prayer: Audrey
2. Attendance: Renee Ellis, Audrey Laszewski, Dennis Clark, Shawn Neuser, Gail Muller, Jennifer Poehlmann, Kimberley Biese, Jill Sladky
3. Approval of Agenda: Dennis & Gail
4. Approval of Minutes: Audrey & Kimberley
5. Image Divine Mercy Update: Parish Council approved the purchase of an image for the church. Audrey is going to propose the plan (placing and image dimensions) to Fr. Don, hoping to have it in place before Divine Mercy Sunday.
6. Renovation Update: An overview of the plan was reviewed, including the new potential start date (4/13). Everyone is working diligently behind the scenes for the best outcome.
7. Welcome Desk Coverage: The Worship Committee is onboard for helping to cover the welcome/help desk as needed.
8. Pew Card: no changes suggested to the verbiage.
9. St. Valentine's Day: Consensus on the idea to prelude the lenten theme with a tiny Jesus / valentine key chain was unanimous. We all need a little Jesus and love! Ordered thru Oriental Trading (qty 384)
10. Lenten Theme: A Time for Greater Love
11. Small Group - Heart of Prayer: Great idea! During Lent. Dennis, Audrey & Kimberley could help out. Potential for Tuesday morning? Talk w/ deacons!
12. Created Art Series: This evening is booked for March 2nd. We will offer a $10 participation fee for all ages and the parish will subsidise the remaining $10 to cover the cost for materials.
13. Parish Mission: Fr. Jim Neilson (Biblical Stations of the Cross Presentation)
14. Lenten Resources: What Wondrous Love was the booklet chosen by the committee based on the content, dated material, and coordination with the theme. (Ave Maria Press qty 300)
15. Lenten Mailing: Jennifer is working on collecting information from the diocese, utilizing their maps and information. She has reached out to the office who handles it and is awaiting response for deeper dive. Hopeful that this will help us to target specific audiences. After research with tools, Jennifer opted to postpone a mailing until resources are updated and more time is allowed.
16. Holy Week Insert: Further cements lenten theme as we head into Holy Week (qty 400).
17. Paschal Candle: Mt Olivet was chosen the order was placed thru DeWitt
18. Mother's Day & Father's Day: Consensus to offer a prayer / reflection booklet and seed packet to "grow love of Jesus" for mother and father's day celebrations with our parish community. We will also make sure to add a prayer intention for those with wounds/trauma or infertility. Mother's Day booklet & seeds (qty 150), Father's Day booklet & seeds (125)
19. Formed Suggestions requested: Committee will submit as needed.
20. Sourcebook: pps: 169 - 216 to be read before next meeting.
21. Next Meeting: March 25, 2026 @ 5:30p - Gaill will lead opening prayer!

Worship Committee Minutes (Approved)
Wednesday, January 21 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Kim Biese, Gail Muller

1. Opening Prayer: Renee Ellis
2. Approval of Agenda: Dennis & Jill
3. Approval of Minutes: Gail & Audrey
4. Renovations Project in Main Worship Space: Jennifer briefed the committee on the renovations project to install the hearing loop and update the AV system.
5. Welcome Desk: The welcome desk is a great touch point for the parish and the staff is not always available to cover weekend Masses. Since covering the desk does require some knowledge of what is going on in the parish, the leadership committees may be a good fit for helping to fill some of the gaps in coverage. Anyone from Worship who is interested should let Jennifer know. It would not be a regular schedule, like the liturgical ministries are.
6. Baptism Reunion Review: Of the 8 households that we sent invitations to, only 1 were parishioners. Next year, we should look closer into Gabriel for a better idea of whom to invite and expect.
7. College Student Outreach: An invitation ran in the bulletin for the month of January, inviting parents to submit information for their 2025 graduates. We have had no response from parents to have the parish reach out to the students. We will look to something that has a greater impact for future outreach to young adults.
8. Liturgical Ministry Review LECTORS: A parishioner and current lector visited a parish where their procedure was to have both lectors approach the sanctuary together and then leave together, once the readings were completed. The worship committee discussed making this change and would be open to this being introduced for lectors in a future revision (thinking fall 2026 during workshop and sign up Sundays). In addition, we discussed a need for some more missallettes so that people who would like to read along with the proclamation of the Word can do so as well as the potential for an additional cup station when the precious blood is distributed at Mass. Jennifer will bring these things to Father Don for approval/implementation.
9. Funeral Planning Workshop: The Health and Wellness committee is working in tandem with Fr. Don, Sr Mary, Jennifer & Dcn Bill to put together a funeral planning workshop for May of 2026.
10. Liturgy - Ordinary Time / Lent updates: We will be adding the Holy Spirit prayer, as requested by the bishop.
11. Sourcebook Reading ORDINARY TIME I & LENT: Committee members have been learning much about the Mass through personal discovery and reading and also while reading the sourcebook. Conversation was had about potential for a teaching Mass or Questions for Father Don to answer to help catechise our community.
12. Lenten Theme: We discussed options for a lenten theme, with ideas like: Turn Back To God - **Lent a time for greater love** - Kairos (God's time) - The miracle of the resurrection. The committee settled on Lent - A Time for Greater Love as the theme for 2026.
13. Direct Mailing - LENT: The committee was onboard with a direct mailing and invitation to the SEAS territory. We will collaborate with the marketing committee for final postcard mailing.
14. Small Groups: FIAT / Exodus - We talked about small groups like FIAT and EXODUS 90 for next lent. Each would need to be discussed more than 90 days in advance to begin. It's going to be an agenda item for Nov 2026, along with a facilitator for each. We talked about how parishioners who participated in the Consecration to the Eucharist are wanting something more.
15. Next Meeting: February 4, 2026
16. Closing Prayer: Holy Spirit Prayer

Worship Committee Minutes (Approved)
Wednesday, November 12 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Kim Biese, Gail Muller

1. Opening Prayer: Jill Sladky
    a. Renee Ellis will do December's Opening Prayer
2. Approval of Agenda: Audrey / Dennis
3. Approval of Minutes: Dennis / Renee
4. Divine Mercy Image Update
    a. Approval has been given to pursue an image for the parish to display. Audrey Laszewski has someone who would like to donate it. She will advise on next steps as needed.
5. College Student Gifts
    a. We are going to update the timeline for this project. We will put notice into the January bulletin for parents to submit information for students. Any requests we receive will be sent out in February. Next year, we will consider doing it in August (less going on).
6. All Souls - Memorial Service RECAP
    a. We adjusted a few things this year. The invitations went out 10 days in advance of the Masses and follow up calls were made on Monday and Tuesday to reiterate the invitation, request RSVP, and ask families to check in at the Welcome desk so that we could give instructions for walking the candles and answer questions. A printed sheet was handed to families to outline the instructions as well as talking them through what would happen. This process worked beautifully for all involved. We walked with the candles of those who had RSVP'd for the Mass, but read the names of all of the deceased in memorial for the previous year. For those whose families could not make it to any of the Masses, volunteers from the parish walked their candles at all of the Masses. We had pictures of the parishioners that had passed away that were displayed on the screen when each deceased name was read, adding to the memorial for the congregation by putting a name to a face. We will continue to do the memorial and candle walk in abbreviated form during the Masses closest to the Feast of All Souls as it is a beautiful reminder to the whole parish to continue to pray for our loved ones and friends.
7. New Parishioner Welcome Mass (Nov 8 & 9) Celebration & Name Tag Sunday RECAP
    a. Participation this year definitely increased, as have the number of new parishioners added to our directory. We sent out invitations about 10 days in advance of the Masses and followed up with calls to request RSVP and instruct families to check in at the welcome desk for their special name tags and swag bags. The response was great. A few new parishioners who joined after the cutoff came to the desk as well and were given their swag bags, but I will have to print their return address labels that are customized with the SEAS logo and their names/addresses. We have very few left and due to the extras who were so excited to check in, I have ordered for next year and will have some on hand for the ones who missed the official weekend Masses so they too have their SEAS swag. Next year, we will add something to the welcome for a cue to turn and say hi to those around you to make better "use" of the name tags.
8. Advent Theme
    a. A St. Boniface & Christmas Tree Bulletin insert is planned to go out for the beginning of Advent. Dennis and Jennifer collaborated to finalize it.
9. Christmas Season
    a. Please read from SourceBook Pg 31-35 in preparation for discussion at next meeting.
    b. Consider Themed FORMED Suggestions
    c. We will consider bringing in a local artist for a day retreat as a lead into Lenten Mission with Fr. Jim Nielson (Art Professor @ SNC)
10. Lenten Worship Theme
    a. Please read from Sourcebook pg 97 - 103 in preparation for discussion at next meeting.
    b. Decide on themes that incorporate: Invitation / Reunification / Breaking down the walls that keep us from opening to God's grace
    c. Fr. Jim - Art Exploration - Stations of the Cross (potential suggested presentation) - more discussion to follow.
11. Next Meeting: December 10, 2025 rescheduled to January 21, 2026

Worship Committee Minutes (APPROVED)
Wednesday, October 8 @ 5:30p

Present: Jennifer Poehlmann, Audrey Laszewski, Shawn Neuser, Dennis Clark, Renee Ellis, Gail Muller
Absent: Kim Biese, Jill Sladky

1. Opening Prayer: Jennifer Poehlmann
2. Approval of Agenda: Dennis & Renne
3. Approval of Minutes: Gail & Audrey
4. Divine Mercy Image: Audrey Laszewski
    a. Discussion regarding the image of Divine Mercy, a desire to have one in the church space, and a potential location for it. If we can agree to have the image in the worship space and the location (potentially behind the red votive candles, next to the statue of the Holy Family), she is aware of someone who would donate it. Jennifer will bring it to Fr. Don and the parish council for approval.
5. Rosary for Life (Oct 25 before 4:15p Mass) - Kate Fix & Knights of Columbus
    a. Discussion regarding the history of this rosary. Renee advised that it used to be outside. It was also discussed that calling as much attention to it as possible, including the bulletin, screens, and announcements would be idea to help get the word out for attendance. Good that it will now be before Mass.
6. College Student Gifts
    a. Discussion around the best way to go about this again this year, as it was an incredibly time consuming process last year to identify students, get addresses, and send the gift. This year, we plan to message families and spread the word that we would like to recognize and pray for our newly graduated May/June 2025 young adults from the parish with a prayer and token gift. We will ask parents who would like their child to receive it to submit their name and address by Nov 3rd. Gifts will go out the week of Nov 10th.
7. Nov 2nd All Souls - Memorial Service
    a. We plan to have invitations sent, follow up with phone calls, and have families RSVP for which of the 3 Masses they will attend. For each Mass, we will read the list of ALL names, but only those present will walk with the candle of their loved one. Any whose family does not plan to attend will be split between the 3 weekend Masses and a parishioner will walk their candle. Those present can take their candle home with them. Any vacant candle spots will be filled with votives for fuller effect. We will get the candles in advance and be sure to expose the wick.
    b. Invitation details - RSVP for which Mass - need to arrive 30 minutes prior AND check in with PASTOR - after Mass, take their candle home with them.
8. New Parishioner Welcome Mass (Nov 8 & 9) Celebration & Name Tag Sunday
    a. We plan to stick with the same plan as last year: Invitations, RSVPs, Swag Bags, Name Tags, Tables set up with name tags and markers as well as a table set up with the swag bags. Announcement from Pastor for a couple of weeks preceding the event - Bulletin announcing the event - Talk @ Mass possible (Shawn)
    b. MASS COVERAGE
        i. 4:15p - Gail M & Renee & Shelly & Sr. Mary
        ii. 8:30a - Steve & Audrey L & Shawn & Renee & Kim
        iii. 10:30a - Jill & Dennis & Joann Clark
9. Advent devotional (Booklet / Magnificat / Word Among Us)
    a. The committee chose the Booklet for ADVENT: Turn Toward A New Light (Meyer)
10. St. Nicholas (Advent 2025) Feast Day Celebration (Stockings)
    a. St. Nicholas Lore & Candy Cane to give out to celebrate the Feast Day
11. St. Boniface (Advent 2025) LORE & Tree Blessing
    a. We talked about doing a Handout to introduce the Lore of Saint Boniface and the first Christmas Tree along with a Christmas Tree Blessing. Dennis will propose St. Boniface story (lore). We discussed the potential for an ornament or a bulletin insert.
12. Advent Themed Suggestions from FORMED
    a. Dennis will look into it. All are welcome to make suggestions.
13. Next Meeting: November 12, 2025 @ 5:30p

Worship Committee Minutes (APPROVED)
Wednesday, September 10 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Kim Biese, Gail Muller

1. Opening Prayer: Jennifer led us in prayer tonight.
    a. October Prayer: Jill Sladky will lead
2. Approval of Agenda: Gail & Renee
3. Approval of Minutes: Jill & Dennis
4. Time for Transition
    a. Jennifer requested insights on the article for the bulletin. Some suggestions were offered. The article articulating the changes in roles for Maria and Jennifer will be in a future bulletin.
5. In Christ Our Hope is Found
    a. If you are interested in attending, please register and join us. https://connect.gbdioc.org/s3/Jubilee-Day-of-Encounter-Registration
6. Sourcebooks:
    a. They will be a great liturgical resource for the group. Jennifer requested that everyone read thru page 5 in preparation for the next meeting.
7. Missals (Readings & Music):
    a. We discussed the missals we currently have available in the racks on the walls of the church. There seem to be enough. Discussion came up about the use of the screen for music (with notes!) as well as a preference for using a worship aid. It was suggested that the Gather books can be retired, as the lyrics for many songs have been updated and the selection of music available is not adequate for our parish's music ministry.
8. Increase Parish Attendance by 10%
    a. Dennis presented his work: Graphs / Trends - focused on weekend Masses. Jan / Feb / Mar are below avg attendance months. April / May / Sept are above avg months. Discussion around the findings. Will continue to update the file quarterly.
9. St. Elizabeth Ann Seton Feast Day Celebration (Canonization = Sept 14 / Feast day = Jan 4th)
    a. Father Don will include the anniversary of the canonization in the prayer for the Masses this weekend. We will consider a Novina (daily emails) for St. Elizabeth's Feast Day.
10. What's next: (ADVENT) (Mass Resource (Magnificat / Word Among Us) & Mass Journals)
    a. We discussed the idea of utilizing Mass journals as well as a resource that contains the readings and prayers of the liturgy, like the Magnificat or Word Among Us. Discussion about teaching how to journal with prompts and potentially a pilot program of 8-10 weeks for a small group to meet and practice. Not sure how many would be interested or know how to begin. Younger parishioners may appreciate journals. Homily could be tailored as more of a bible study for the weeks journaling is a focus, where the readings are broken down and taught. Some appreciate a non-dated journal option. Audrey will bring her copy of Word Among Us, Renee will bring her copy of Magnificat, and Jennifer will bring devotion booklet options for Advent for our next meeting. Discussion continues.
11. Divine Mercy Image
    a. Move to next meeting
12. Next Meeting October 8th @ 5:30p

Worship Committee Minutes (APPROVED)
Wednesday, August 13th @ 5:30p

1. All committee members were in attendance: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Kim Biese (phoned in), Gail Muller
2. Opening Prayer: (intention: college students & 2024/2023 HS graduates)
3. Approval of Agenda: Dennis : Shawn
4. Approval of Minutes: Jill : Audrey
5. Increase Parish Attendance by 10%
    a. Jennifer compiled all Mass counts from data in Gabriel since 2020. Dennis is going to graphs and identifying trends from the data accumulated. We are hoping to identify times during the year that the majority of our parishioners are all together - understanding that we have many who are "snow birds" and also many who are away for summer months at other properties. We discussed how to move forward with increasing parish attendance. We already set out to include a prayer in the weekly Mass intentions (see below). We are looking to understand both the needs of our parishioners (how to keep them engaged or increase engagement) and how to help them become invitational disciples. We talked about what information the diocese is looking at and whether or not our parishioners understand that worshiping at our parish (versus deciding to go to another parish for convenience) is also something being tracked. Some parishioners may perceive us hitting diocesan financial goals (Bishop's appeal) as a good foundation, when in reality, it is Mass attendance that seems to be driving the diocesan conversations (along with the balancing of our parish budget). We discussed the beautiful things that our parish offers to the worshiping body (music, hospitality, homilies, and sacraments) and considered that our Marketing Committee might be a vital collaborator.
    b. Weekly Mass intentions: Examples were submitted by committee members and important themes were discussed. Jennifer will write prayers for the entirety of the liturgical season, focused on parish growth and invitation.
6. Small Candles
    a. We talked about the cost vs the requested stipend. There are options for decreasing the stipend request including a smaller amount or a free will offering. The actual cost is 35 cents a piece. We also talked about the location and whether or not the parish has embraced the practice of lighting candles for prayers. We are going to put together a bulletin article about why we light candles in the hope of sharing the devotion with more parishioners. Audrey & Jennifer will collaborate on the article. The committee decided to make it a free will offering and change the signage.
7. Eucharistic Adoration:
    a. Jennifer is going to collaborate with faith formation for an additional opportunity for adoration for one Wednesday night each month during the school year. Oct 15, Nov 19, Dec 10, Jan 14, Feb 11, Mar 4, and Apr 8. We will offer confession during these dates as well as Worship music with a collaboration of musicians, focusing on times that both the earlier and the later RE sessions can come in to pray and experience adoration with praise & worship music. These evenings of Adoration, Confession, and Worship Music will be for our entire community, not just for our faith formation students and families.
    b. Audrey proposed moving the Sept date to the 9th and she also mentioned that putting a poster on the pillar to draw attention to adoration seemed to work very well with increasing attendance.
8. Eucharistic Consecration 2025 Recap & Follow Up
    a. The parish ran out of books a few times, which everyone took as a great sign. There were 60 people who publicly consecrated themselves to the Eucharist at Mass. We are grateful for their witness to their friends and family and the rest of the parish. The small groups were beneficial and are something we hope to engage again in the near future.
9. Next Meeting Wednesday, September 10th @ 5:30p

Worship Committee Minutes (Approved)
Wednesday, June 11 @ 5:30p

Members: ***Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Dennis Clark,*** *Renee Ellis, Kim Biese,* ***Maria Hinnendael, Gail Muller***

1. Opening Prayer: (intention: college students & 2024/2023 HS graduates)
2. Approval of Agenda: Dennis & Audrey
3. Approval of Minutes: Shawn & Audrey
4. Welcome Gail!
    a. Gail Muller, who is an Usher for the 4:15p Mass and has been a long time parishioner at SEAS has been asked to join the worship committee. She has agreed and we are excited to have her with us!
5. Eucharistic Consecration / Corpus Christi Plans
    a. We plan to do the consecration at all Masses on the 21st and 22nd of June (Feast of Corpus Christi). Keeping it simple, we will call the individuals who wish to complete the consecration forward to sign their name in a special journal that Audrey crafted for the parish. Once everyone has signed the book of Consecrations, we will recite the prayer of consecration together. There is a QR Code @ end of the book which we will use to print certificates for everyone. Since there may be more who come forward than what we have names, we will print some extras and will fill them in as needed.
    b. A look at the Small Group Book Studies has taught us that the best times were Sunday between Masses, Wed @ 4p, and Fri@ 8:45a.
    c. Reflections from YouTube were great
6. Calendaring 25/26 liturgical year!
    a. Sept 6th & 7th, 2025 = Grandparents Day Masses
    b. Sept 13th & 14, 2025 = 50th Anniversary Canonization of St. Elizabeth Ann Seton
        i. Kimberley in St. Elizabeth Ann Seton Costume
    c. Nov 8th & 9th, 2025 = New Parishioner Welcome Mass & Celebration
    d. Nov 1st & 2nd, 2025 = All Souls remembrance @ Masses
        i. Remember to Get Stephanie Hubbard the book.
    e. Feb, 2025 = Baptism of the Lord / Baptism Reunion
    f. Chalice FIAT Program = Easter Season 2026 (4:15p)
    g. Oct 4th & 5th 2026 = Ministry Invitation = every minister ask 1 person to join them @ ministry with accompanying bulletin article & Fr. Don announcing
    h. April 2026 = Ministry Meetings (best practices, continued ed, etc)
    i. Eucharistic Adoration WITH Praise & Worship & Confession @ PM MONTHLY
7. Increase Parish Attendance by 10%
8. Next Meeting August 13th @ 5:30p

Worship Committee Minutes (Approved)
5:30p Wednesday, May 14 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser
Absent: Dennis Clark, Renee Ellis, Kim Biese, Maria Hinnendael

1. Opening Prayer: Jennifer
2. Approval of Agenda: Jill / Audrey
3. Approval of Minutes: Shawn / Jill
4. Recap events since last meeting
    a. Palm Cross workshop - Only a couple of people showed up, hoping to learn how to make the Palm Crosses. Many sought Jennifer out with a request for her to make a Palm Cross (or several) for them. Next year, Jennifer will consider again being present, but maybe just to make them as requested instead of setting up for a workshop.
    b. Tenebrae - This added service on Wednesday of Holy Week was appreciated by many for the type of service and prayer as it was different from Stations of the Cross and Holy Week liturgies. The strepitus was mentioned - shocking even though expected, the lighting and worship aid were also considered. There are ways to expand on it, which were discussed at an introductory level. Attendance was great and Jason will continue to have RE families and students attend. Overall, a great introduction to this added liturgy.
    c. Holy Week & Easter Sunday - All wonderful celebrations and great comments.
    d. Divine Mercy Sunday - Comments affirmed the singing of the chaplet. Conversation was started about whether to consider a large print of the Divine Mercy Image and Easel for the parish. Donations available from some committee members if we proceed.
    e. May Crowning & 1st Communion went well and we have several 2nd graders who are interested in learning to altar serve.
5. 33 Days Eucharistic Consecration: finalize plans
    a. BEGIN Tuesday, May 20, 2025
        i. The committee members would be in favor of Father incorporating into daily Mass. Jennifer will consider and prepare an option. Suggestions included the virtue of the week.
        ii. In looking at ways that other parishes communicated about the consecration journey, it was noted that Flocknote was a great tool in helping the parishioners to know where they should be in the book and regular check ins with participants.
        iii. Audrey will create a Consecration book to be used at the final day / Mass for those completing the consecration to sign.
    b. END June 22, 2025 (Solemnity of Corpus Christi)
        i. We will plan to have the Consecration Prayer @ All Masses and a Reception to follow all Masses as well.
    c. Consecration & Book Study Sign Up

   i. https://docs.google.com/forms/d/e/1FAIpQLScY8EkUbMH8Fbi-_5h21gpt_d3XRXnLpIHY2uG09zCiWBUUTA/viewform?usp=sharing
d. Book Study Leaders will be approached with the suggested days / times from the sign up form (above)
   i. Dcn Bill (920) 362-5213
   ii. Shawn Neuser (920) 676-4261
   iii. Kate Fix (920) 497-9018 = all in - whatever works
e. Begin Discussion: Increase Parish Attendance by 10%
f. The group requested information about our benchmark data and requested access to our usher's counts in order to track them and watch trends.

6. Formed Suggestions for Ascension, Pentecost, Holy Trinity, Corpus Christi, Sacred Heart requested from committee members.
7. College Students - gifts & a note had been sent to the college students who were confirmed at SEAS and had been contacted in previous months. There are additional students on our parish records who are of age, some of which are known (and have been identified) and others who are no longer attending at SEAS. We are going to finish this project with the 12 known students (who were not confirmed) and leave the remaining unknown students for this round. Next year, we will put something into the bulletin so that parents can contact the parish office with their Spring 2025 HS graduate's address so that the extensive forensic data analysis that had to be done this year can be avoided. Jason has been asked to help provide information about this year's HS graduates, regardless of their confirmation status.
8. Committee agrees to take the month of July off from meeting.
9. Next Meeting June 11th @ 5:30p

Worship Committee Minutes (Approved)
5:30p Wednesday, April 9 @ 5:30p

Present: Jennifer Poehlmann, Jill Sladky, Shawn Neuser, Dennis Clark, Renee Ellis, Maria Hinnendael
Absent: Audrey Laszewski, Kimberley Biese

1. Opening Prayer:
2. Approval of Agenda: Dennis / Renee
3. Approval of Minutes: Shawn / Jill
4. Stations of the Cross are held on Friday afternoons this year. Attendance is growing. 30-50 at each. An idea was shared to consider Fridays before Fish dinners.
5. Lenten Booklet - This year's choice was reviewed and feedback was discussed. One point discussed was the Lenten Booklet. We had one shared complaint on the booklet we chose. Suggest we save a booklet from this year to look at next year with an open mind to choose next year's.
6. Palm Cross Workshop (Saturday, April 12th @ 3:00p) preparations underway.
7. Cathedral Book & Gift Pop Up Shop (April 11th - 13th) preparations underway. Volunteers needed: Pop Up Shop Volunteer Sign Up
8. Tenebrae Service (Spy Wednesday, April 16th @ 6:00p) is coming up. Goal is to have multiple readers (26) volunteer.
9. Holy Thursday - we are looking for 12 Feet washing volunteers. Dennis Clark Volunteered. Other committee members will help solicit volunteers.
10. Lenten Review - Communion antiphons have been nice. This is Jesus is missed by Shawn. Discussion followed about Copyright and option to bring the song back within Copyright and as a communion song for future.
11. 33 Days to Eucharistic Glory (begin in Easter Season) Committee members watched the following videos before arriving. Discussion was revisited as to when to begin and when to end. Starting on Easter Sunday does not feel like an option with the changes needed and all that is already going on. Committee settled on Corpus Christi as the end date for the Consecration (**June 22nd**). We will begin on **May 21st**. Announcements will be made at Mass on May 4th to sign up and start. May 11th, Shawn will talk @ 8:30a and Jill will talk at the 10:30a Mass, letting everyone know how to sign up, inviting people into the Consecration as a parish and looking for book study leaders. May 18th, Renee will talk @ 10:30a, letting everyone know how to sign up, inviting people into the Consecration as a parish and looking for book study leaders. We are also looking for volunteers to lead a book study for the parish. The leaders can tag-team the group and decide on a time to meet (before 4:15p Mass is an option as well as between the Sunday Masses).
    a. Watch before the meeting: Bisho > Parish Leadership
    b. Watch before the meeting: Bisho > Parishioners
12. Easter Liturgies we will begin a common meditation after communion - the Anima Christi by Michael J Miller
13. Consecration Bells will be introduced during the Easter Season, mindfully catechizing those who inquire into this new practice for the parish. The bells indicate something "IMPORTANT" is happening. Since we have a focus on the Consecration to the Eucharist and there is a large population of Catholics that do not believe in the REAL PRESENCE of JESUS in the EUCHARIST, we believe that it is important to call attention to this moment.
14. May Crowning will happen on May 4th at the 10:30a Mass with the 1st Communicants doing the crowning to begin Mass.
15. Increase in Parish Attendance - we have a Goal of 10% for our parish
16. Next Meeting May 14th @ 5:30p

Worship Committee Minutes (APPROVED)
5:30p Wednesday, March 19 @ 5:30p

Members: Jennifer Poehlmann, Audrey Laszewski, Jill Sladky, Shawn Neuser, Kimberley Biese, Dennis Clark
Absent: Renee Ellis, Maria Hinnendael

1. Opening Prayer:
2. Approval of Agenda: First - Audrey; Second - Dennis; Approved
3. Approval of Minutes: First - Kimberley; Second - Jill; Approved
4. 33 Days - Due to Diocesan timeline, we are putting the start off until the Easter season and will revisit the start date at the April meeting. Jennifer took the opportunity to order some additional materials (free to the parish by use of a grant the diocese obtained) for children and in spanish.
5. Survey Results for bulletin
    a. Jennifer will put the results in the bulletin for Parishioners ASAP
6. College Student Gift Update - Active & Confirmed & More
    a. Jennifer will need additional information for the Amazon deliveries. We agreed to use the SEAS telephone number as the contact # for deliveries.
    b. The college list we were working from is only a list of students who are confirmed. Jennifer did some digging and pulled a list together of potential students who may also qualify for a prayer gift based on their age, with the help of Marlene.
        i. Jennifer asked us to review the list for our input regarding activity level in the parish.
            1. Committee members are asked to help identify families who are active in the parish with students who have graduated. We will target these students with this year's gift.
            2. We will do the best we can this year and make a plan for next year to streamline the process.
7. OCP Grant - ideas
    a. Catholic music publishing company that has an open grant window. Do we have any musical needs for which our parish should write a grant?
        i. The idea of consecration bells was brought up with unanimous support by the committee to have them for Mass. The Clark family has offered to cover the full cost of the consecration bells.
8. Palm Sunday (Palm Cross Workshop Saturday & Wednesday prior)
        i. Dennis asked about the best age and whether a simplified version could be done with children. The age range is probably 5th grade and up with the current plan & materials.
9. Holy Week notes
    a. Tenebrae is typically celebrated during the week between Palm Sunday and Easter Vigil. We are going to do a single service on Spy Wednesday this year, incorporating songs, readings and psalms that walk us through the last hours of Jesus' passion.
    b. Holy Thursday Evening Mass will start at 6 p.m.. We realize that the parish had started this Mass later in previous years, but it is necessary to begin a little earlier to conserve Father Don's energy & health for all of Holy Week.
10. Stations of the Cross: The Stations have been very well attended. We hope that attendance continues to grow for them.
11. Lenten Mission Thoughts: Deacon Schaier's story was very inspirational. It wasn't as well attended as hoped, so we discussed marketing ideas for the testimony. Jill liked the timing of one evening instead of three.
12. Other:
    a. On the Liturgical Ministry schedule, there are still some spots are still not filled. Please continue to invite our community into these beautiful roles for the liturgy.
    b. Sunday Evening Mass: We have heard that there one of the parishes who were offering a Sunday evening Mass is going to discontinue, so we may want to revisit this possibility for our parish.
    c. Technology Discussion: Jennifer asked our opinion regarding the slides and having the music on the screen. The committee all agreed that it was beneficial.
13. Next Meeting April 9th @ 5:30p

Worship Committee Minutes (APPROVED)
5:30p Wednesday, February 12 @ 5:30p

Present: Jennifer Poehlmann, Maria Hinnendael, Audrey Laszewski, Jill Sladky, Tom Weyers, Shawn Neuser, Renee Ellis
Absent: Kimberley Biese, Dennis Clark

1. Opening Prayer: Liturgy of the Hours - Evening Prayer
2. Approval of Agenda: Jill & Renee
3. Approval of Minutes: Tom & Jill
4. Recap of Baptismal Reunion
    a. Dcn Steve did a great job fitting it into his homily. Felt like it fit well. We'll do it again next year, coordinating with the Baptism of the Lord. It would be nice to add something like a "save the date" in baptismal gift bags during the year.
5. Lenten Offerings
    a. Lent Theme 2025: Trust & Transformation (living with purpose in Christ).
    b. Creative Communications LENTEN order
        i. Daily Devotional : THE WAY, THE TRUTH AND THE LIFE (HENRY NOUWEN) #250 ordered
        ii. Stations of the Cross (activity for children) #1 ordered (12 in pack) (FF)
        iii. My Holy Week Journey (children activity) #10 ordered (FF)
    c. All Saints Press LENTEN order
        i. Bulletin Insert: LENT, TRIDUUM & DIVINE MERCY #400 ordered for each
        ii. Stations of the Cross for Young Hearts #30 ordered (FF)
        iii. Heroes for LENT activity book (kids) #30 ordered (FF)
    d. Formed Suggestions
        i. Committee will work on suggestions for Ash Wednesday - Holy Week
    e. Communion Antiphon
        i. During the season of Lent, we will make a small change to include the Communion Antiphon. This will eliminate THIS IS JESUS for the season of lent. Lent is a good time to "miss" things.
    f. 33 Days to Eucharistic Glory - Kickoff > Community > Consecration (Diocesan Resources)
        i. We've decided that the community consecration will begin on Tuesday, March 25, 2025 and end on Divine Mercy Sunday with Consecration and all those who participate gathering between the 2 Masses in Chapel Area @ 9:45a - 10:15a at which time we will do the prayers of consecration, receive a blessing and a certificate.
        ii. Promotional ideas include:
            1. Mass Talks
                a. (VOLUNTEER) will talk @ Mass 4:15p March 15th
                b. Shawn will talk @ Mass 8:30a March 16th
                c. (VOLUNTEER) will talk @ Mass 10:30a March 16th
            2. Countdown Poster / Visual
            3. Scroll to sign up / Physical (register)
            4. Bulletin
            5. Announcements
            6. Flocknote
        iii. Book & study Guide will be available
    g. Lenten Mission = March 18th @ 9:00a and 7:00p
        i. Dcn Dave Scheuer (gifted with intense Eucharistic experiences)
        ii. (920) 606-7440
        iii. Book: The Glimpse of Heaven on Earth
            1. https://www.amazon.com/Glimpse-Heaven-Earth-Transformative-Eucharist/dp/1949042367
    h. Stations of the Cross (Sunday afternoon (same time as last year))
    i. Spy Wednesday / Tenebrae (1st for this parish)
    j. Palm Cross Workshop (Saturday Prior & Sunday between Masses) Maybe Wednesday prior for RE
    k. Lenten Outreach focus = Homebound & Nursing Homes
    l. Added confession times during Lent = BETWEEN Sunday Masses
6. Care Packages for New College Freshmen (+Sophomores)
    a. Help call for addresses of students to be sent package directly: Shawn & Renee
7. Next Meeting March 19 @ 5:30p (rescheduled from March 12th due to spring break schedules)

Worship Committee Minutes - Approved
5:30p Wednesday, January 8 @ 5:30p - 7:00p

Present: Jennifer Poehlmann, Tom Weyers, Renee Ellis, Audrey Laszewski, Shawn Neuser, Kimberley Biese, Jill Sladky

Absent: Dennis Clark, Maria Hinendael

1. Opening Prayer

2. Approval of Agenda: Sean - Motion to Approve; Tom - Second

3. Approval of Minutes: Sean - Motion to Approve; Audrey - Second

4. St. Elizabeth Ann Seton Feast Day Review
   a. Many learned from the presentation; the kids enjoyed the coloring books and seemed engaged. Mass time @ 8:00a was decided favoring daily Mass participants this year, but since most of our Feast Day Masses are celebrated at 9:00a, perhaps it is best to maintain consistency. In the future, we will stay at 9:00 a.m. for feast days.

5. Parish Survey Results
   a. We had a good number of responses = 204, for which we are grateful! Many shared their thoughts and insights. This is a beautiful representation of a committed community. Do not lose hope for our Parish to thrive once again!
   b. Discussion followed about the results and potential insights. These things will be shared with the parish via announcements and the bulletin. We solicited additional comments in the survey for those who wished to share. The comments will be helpful for the next survey from the Worship Committee, where we can explore some of the topics that were included for the whole parish.

6. *33 Days to Eucharistic Glory* published by Dynamic Catholic
   a. The book is a consecration to the Eucharist. The parishes of the Green Bay Diocese were instructed to give this book as a Christmas gift, with an intent to utilize it during Lent. No guidelines beyond that were given. We discussed how we might implement it for our parish.
      i. Jennifer would like to see the parish invited into the consecration as a community, with Palm Sunday as a recommendation as the final date (which is typically a Feast Day for consecrations). Those who wish to participate together can sign up in advance of the start date. We could hand out certificates to those who participate in the consecration. (Individuals can choose to do the consecration on their own should they desire a different start date. Some began as soon as they received the book!)
      ii. Sean offered a suggestion to hold a 15-minute discussion regarding the book before Mass.
      iii. Jill appreciated the idea of knowing that others were praying simultaneously and considered an option of suggesting specific times for the virtue of the day and spiritual communion; a daily timeline.
      iv. Audrey suggested that individuals could do their reading individually during the week and then meet to discuss before or after Mass.

v. Dennis thought that communicating a start date for the parish to go through the consecration together, inviting the priest and deacons to involve their homilies to have consistent messaging. He also thought that a daily flock note (reminder and potentially some extra questions to ponder for a daily reading) could benefit the community.

vi. An additional suggestion is to incorporate a group of people for those who had questions regarding the book or those who wanted fellowship/discussion during the 33 days.

vii. Sign up to participate in consecration one month prior to the kick off date of March 23 (to end on Palm Sunday).

viii. Online Resources:

1. Study Guide
2. Audio Book
3. Best Lent Ever - 33 Days to Eucharistic Glory
4. Fr. Jonathan Meyer - 33 Days to Eucharistic Glory
5. 33 Days Consecration to Eucharistic Glory

b. There is potential that we could focus on the consecration to the Eucharist instead of a parish mission with a guest speaker this year.

7. January 11th & 12th – Baptism Reunion
   a. Invitations went out via flocknote to email and text contacts. Debbie also made phone calls to attempt to confirm those who will attend. There are 5 (yes) responses so far regarding the reunion at the 10:30 a.m. Mass. There will be a group photograph and gift of a book to each family (authored by Sara Hart) purchased at Cathedral Bookstore.

8. Care Packages for New College Freshmen (+Sophomores)
   a. Following up on the desire to send both a token and a gift card, it was clarified that Amazon will allow the purchase of GC and item but can't guarantee shipment together. If we wanted to send both, we could order items in bulk, then package and send from the parish. There are pros and cons to sending a single item vs multiple items. The main focus is reaching out to the new freshmen / sophomores and letting them know that we are thinking of them and praying for them. We decided to send the metal cross with a personal note (Amazon), gift wrapped, from the parish. The mailing address will be compiled through our network for members, each of us reaching out as we are able to obtain the students' addresses at school. We will send the gifts out as soon as the mailing addresses can be accumulated (on a google doc) - hopefully by February 2025. We will follow up with a note for each of the students who we send the gift, handwritten and personalized from the members of the committee.
   b. We could also speak with the college students to find out how the gifts were received and whether they are appreciated.

9. Next Meeting February 12, 2025 @ 5:30p

Worship Committee Minutes
5:30p Wednesday, December 11 @ 5:30p - 7:00p

Present: Jennifer Poehlmann, Dennis Clark, Tom Weyers, Renee Ellis, Audrey Laszewski, Shawn Neuser, Kimberley Biese
Absent: Jill Sladky, Maria Hinnedael

1. Opening Prayer
2. Approval of Agenda: Dennis Clark; Audrey Laszewski approved.
3. Approval of Minutes: A few committee members have seen candles lit, so it was requested to remove that line from the minutes. Tom Weyers; Renee Ellis approved.
4. Mass for New Parishioners: The Parish is in the process of following up with those who did not receive their bags.
5. Parish Christmas Gift: *33 Days to Eucharistic Glory* published by Dynamic Catholic. Our committee will read the book for discussion at the January meeting. We are asked to come up with ways to implement *33 days of Eucharistic Glory* at the Parish. The book was purchased by the parish.
6. St. Elizabeth Ann Seton Feast Day Visit @ Weekend Masses: Kimberley Biese will speak at the end of Masses the weekend of January 4th regarding Mother Seton's life and feast day. Kimberley asked about period costume suggestions, and she will pull together a script to circulate for committee comment.
7. January 11th & 12th – Baptism of the Lord & Anniversary: Committee discussed the idea for a photo opp for all those baptized last year. We discussed whether we should have 1 session or 3 sessions, then use photoshop to combine the images. The committee decided to hold the photo shoot after 10:30 a.m. Mass and the gift of the new book by Sara Hart to each family. The books will be purchased through Cathedral Bookstore.
8. Care Packages for New College Freshmen (+Sophomores) Recommendations and ideas for approximately 25 students:
    a. Audrey: Amazon gift card ($10) and the book, *Jesus Calling* by Sarah Young ($9.49) (shipping Amazon).
    b. Renee: Seroogy's chocolate and Palm Cross/prayer card. Hand-delivery (total $15) or mailing option (total $25).
    c. Dennis: Saint Gabriel Possenti key ring ($16); necklace ($38); prayerful message. Saint Possenti is the patron saint of college students. Amazon Prime delivery.
    d. Tom: Personal letter and care package of cookies/prayer card. Give gift to the parents for delivery. ($10 cost/personal delivery).
    e. Shawn: Wooden crucifix – Palm or Regular Size ($27.95); Crucifix necklace – St. Benedict ($12.75); Personalized Journal ($14.61); Wooden Statues ($29.94); Hot Chocolate ($4-$23.00); soup mix ($16.00) along with handwritten note. Personal hand delivery preferred.
    f. Jill: Coffee Mug; Cookies; Hot Cocoa Packets; Seroogy's Chocolate. Hand-delivered Christmas Theme packages.
    g. Kimberley: Option 1: Saint Thomas Aquinas Prayer Card ($4.99); Snack box($14.99); personal letter (Amazon shipping). Option 2: College Care Package from Catholic website ($48 total with shipping).
    h. Discussion: A lot of items can bog people down, so we should keep the care package to 1 or 2 items. Food can be tricky. A personalized note is always beautiful and touching. The sentiment of someone unknown delivering something is special.
    i. Decisions:
        i. Purchase and deliver items through Amazon. We'll need to get college addresses from the parents.
        ii. Timing: Dennis makes a motion for February delivery per Renee's point. Committee agreed.
        iii. Items: No food items since allergies can be tricky. We decided on pocket crosses, gift cards, & personal messages. Jennifer will order a sample cross for discussion at January's meeting. Metal Cross w/ inscription Olive Wood Cross
        iv. Dennis will work on the gift message.
            1. Dear [Student's Name], We are thinking of you and lifting you up in prayer as you continue your studies. As you journey through this season of learning and growth, we are sending you this pocket cross to help you through the challenges and triumphs of college life, remember that God is always with you - guiding, strengthening, and loving you. You are never alone. Your church family is praying for your success, strength, and peace as you pursue your dreams. With love and prayers, St. Elizabeth Ann Seton Parish
9. Potential Parish Mission Dates and speaker inquiries: March 10-12; March 17-19; or March 24-26. Waiting for responses from speaker organizers.
10. Next Meeting January 8, 2025 @ 5:30 pm
11. Homework: Read 33 Days to Eucharistic Glory and continue the Amazon quest for college gifts.

Worship Committee Minutes
5:30p Wednesday, November 13 @ 5:30p - 7:00p

Members: Jennifer Poehlmann, Maria Hinnendael, Dennis Clark, Jill Sladky, Tom Weyers, Renee Ellis, Audrey Laszewski, Shawn Neuser, Kimberley Biese

1. Opening Prayer
2. Approval of Agenda: Audrey added the votive candle price to the agenda; Dennis & Renee approved the agenda.
3. Approval of Minutes: Tom and Audrey approved the Minutes.
4. All Souls Remembrance: Review of All Souls Remembrance Mass
   a. Input: Renee was present for the Mass. There was a lot of pivoting throughout, and Jen took several notes for next year.
      i. She would like to see a format similar to a wedding processional for the candle walk.The candle wicks also need to be more exposed in advance of lighting them so they stay lit. Don't need to go with the "In Remembrance of" candle. We can make our own label. Sister Mary is following up with those who were not present so they can pick up their candles. Tom said it meant the world to him at his wife's Remembrance Mass when his wife's name was called. Next year's All Souls Day is Sunday. A separate Remembrance Mass may not be very popular on a Sunday.. The 4:15 p.m. Mass had a mass exodus of people right after communion, and discussion was held regarding the length of the Mass/ceremony.
   b. Recommendation is to hold the ceremony at the 4:15 pm Mass again next year, with the snacks/hospitality afterward but on a smaller scale.
5. Mass for New Parishioners: Review
   a. Nametags: At 10:30 Mass, the tags needed refreshening. Some people were reluctant to take a tag. Committee members received amazing comments from participants.
   b. Bags: 36 bags were packed and 50% were left after the last Mass. The remaining gift bags can be picked up at the welcome desk. Staff will follow up with those new parishioners who did not pick up the bags, which provides an opportunity to check in with the parishioners and show support.
   d. Next year, it was suggested to place gift bags at the welcome desk with separate name tag tables, so people know where to go. Someone new could have come into the church, grabbed a tag, and gone into Mass without us knowing.
   e. The weekend was also a great opportunity to introduce ourselves to unknown parishioners.
6. Votive Candles: 2 people complained to Audrey about the price of the candles.
   a. Large candles are $5; small are $2. Discussion about candles not being lit because people aren't willing to pay $2. One person thinks the small candles should be $1. The cost of the small candles is .35/candle. There is a donation box, so people can put in what they are comfortable with. Perhaps there is a way to compare what is purchased versus what is given.
7. Ministry Witness & Recruiting: Review
   a. Brady Borchardt did a great job at both Masses for altar serving; Paul Jadin spoke at 4:15 Mass. Sacristan/EM: Dennis Clark / Kimberley Biese this weekend. The most needed ministries: Ushers and AV. The AV witness speech was not given at 8:30/10:30 a.m. Theresa Neuser may be willing to speak on AV. Discussion on clapping: Jennifer & Maria commented that we have a clapping, joyful parish. The music witness speakers did not touch on the issue but it's going to be a challenge at SEAS. The initial concern was that clapping was an obligatory reaction, not one of

appreciation. We'll table the discussion for now. People appreciate hearing from parish members and spots are being filled.

b. Ministry Fair/Speakers: Consideration for having all SEAS committees and Committee members introduce themselves and speak about the committee on which they serve.

8. SEAS Invitations: Focused on and directed toward Catholics. When the moment is right for evangelizing, it is helpful to have a tool ready. Acronym: FOMO, fear of missing out. The invitations will be available this weekend with invitations going into Advent. Jill suggested that we also send the invites to HFS/NDA.
9. Advent Resource Recommendation: Deacon Steve's resource was ordered.
   a. https://twentythirdpublications.com/products/advent-2024-emerge-into-great-joy 250 copies ordered - will go out Nov 23/24. Someone commented we run out every year, so Jennifer ordered more.
10. Care Packages for New College Freshmen (+Sophomores): recommendations and ideas.
   a. Discussion was had about how and what to do. Hand-deliver rather than ship the package. Sister Maria put in $5 gift card, wooden cross, candy. Suggestions: Homemade cookies; prayer bouquet/notecards; spiritual adoption; certificate for homemade cookies. Shipping would be expensive and is much of the budget. The idea is to lift our college students in prayer and provide support to them. The gift is a reminder that they are loved and remembered.
11. Feast Day Mass @ January 4th - Saturday - 9:00a or 8:00a
   a. Discussion was held regarding the pros and cons of holding a separate Mass for St. Elizabeth Ann Seton's Feast. Ultimately decided to hold Mass at 8:00 a.m. and will discuss further at the December meeting. It was suggested that the college gifts could be distributed that weekend as well.
12. Next Meeting December 11, 2024
   b. **Homework: We are each asked to create a care package for our college students, including a delivery plan, to present at the December meeting for voting.**

Worship Committee Meeting
5:30p Wednesday, October 9 @ 5:30p - 7:00p

Present: : *Jennifer Poehlmann, Maria Hinnendael, Dennis Clark, Jill Sladky, Tom Weyers, Renee Ellis, Audrey Laszewski, Shawn Neuser*

Absent: *Kimberley Biese*

- Opening Prayer
- Approval of Agenda (Audrey & Dennis
- Approval of Minutes (Jill & Tom)
- All Souls Remembrance (Nov 2 @ 4:15p Mass)
  - We reviewed the invitation that will be addressed "to the family of ..." and sent to the family representative. Families will RSVP to the parish office. For those whose families are unable to attend, we will ask a parish representative to present their candle, and to take the candle home and pray for the person for the longevity of the candle. Names will be read at Mass and Crosses will be presented to family members. Hospitality will be a reception with heavy snacks such as cheese and crackers to serve as time for those gathered to remember and be surrounded by community.
- Mass for New Parishioners (Nov 9 & 10 @ all Masses)
  - The invitation was created via VistaPrint and reviewed by the committee, along with the other print items that will go into the swag bags. Name tags for new parishioners were designed to match the invitation. Names of those who will attend will be confirmed by Debbie with their RSVP. Jill brought in the bags to be filled. Bags will be given right away at the start of Mass. New parishioners will be asked to stand and acknowledge all at once for each Mass. Everyone will wear a name tag for the Mass. The Worship Committee will take the lead with the weekend festivities, greeting and explanations as everyone enters for Mass - directing New parishioners to the table the will have their items for pick up and everyone else to fill out a name tag. We will also print signage to direct the New Parishioners.
- Ministry Witness & Recruiting (See worksheet for dates through the reminder of Ordinary Time)
  - We went over the handout with dates and ministries focused for each weekend. A request for volunteers will go out to fill all of the dates and Masses. Worship committee has signed up for the following: October 26 & 27: Kim and Shawn (8:30), Tom (10:30) / Nov 16 & 17: Dennis (10:30). Mike Biese will talk for Ushers as well. Maria and Jennifer will present for Music ministry and opportunities for others to join choirs or as cantors and accompanists.
    - Notes from the committee: Jennifer and Maria should tell the congregation as it might be better received than if Fr. delivered the message. Verbiage like: "In lieu of clapping, participating in congregational singing or convey a moving song in conversation to musicians privately after mass"
- Parish Survey (Launch in Advent with QR code and paper copies available)
  - The purpose of the survey is to gather information that will assist the Worship Committee in planning for liturgies and responding to the needs of parishioners. This round, the survey will focus on functional and demographic information. The survey is set up in Google Forms and survey responses will be gathered into a spreadsheet automatically.
  - The next survey may take a more spiritual focus. We are planning for additional surveys every 6 months or so so that we can continue to address the needs and wants of our worshiping community.
- Parish Mission Theme (Lent 2025)
  - After much discussion, the committee collaborated to decide the theme will be: **Trust & Transformation (living with purpose in Christ).** Jennifer will check the diocesan list of approved speakers and look into who is coming and when (in order to avoid major overlaps). She will then reach out to touch base on availability of the potential speakers as recommended by the committee members in order as follows: Mother Mary Catherine, Fr. Greg Parent, Drew Mariani, Fr. Rocky, Jon Leonetti, Fr. Leo Patalinghug (https://platinggrace.com/), Scott Hahn, Jeff Cavins, Matthew Kelley. (Chris Stefanick is pencilled in for 2026 - so no inquiry this round).
- Care Packages for New College Freshmen (+Sophomores)
  - The committee will bring recommendations and ideas to the next meeting.
- Next Meeting November 13, 2024
  - Agenda Items for Next Meeting
    - Care package recommendations
    - Formed Recommendations for Advent
    - Advent Resource Recommendation from Dcn. Steve
      - https://twentythirdpublications.com/products/advent-2024-emerge-into-great-joy
    - Potential Parish Mission Dates and speaker inquiries

Worship Committee Minutes

5:30p, Wednesday, September 11th, 2024

Committee: Jennifer Poehlmann, Maria Hinnendael, Dennis Clark, Jill Sladky, Tom Weyers, Renee Ellis, Audrey Laszewski, Kimberley Biese, Shawn Neuser

- Opening Prayer
- *In attendance: Jennifer, Maria, Dennis, Jill, Renee, & Shawn*
- *Absent: Tom, Audrey & Kimberley*
- Approval of Agenda - Renee & Jill
- Approval of Minutes - Jill & Renne
- Welcome Newest Worship Committee Member - Shawn Neuser, Welcome!
- Volunteer Appreciation - Sept 24th 4:30p - 6:00p - RSVP online or to the parish office. We would love to show our thanks to all of our parish volunteers!
- Mass for New Parishioners - November 9th & 10th (all Masses)
  - As of now, there are 37 families that registered between 07/01/2022 & 08/31/2024; maybe 15 families have children & 10 are just a single individual.
  - Invitation to New Parishioners sent both physical mail and email
    - Maria & Jennifer will design both physical and digital invitations.
      - Send out digital copy week after physical copy goes out
      - Renee & Jill will help address & send out physical copy
  - Swag bags
    - Maria & Jennifer will coordinate swag bag contents
      - Summary of groups at parish and worship opportunities
      - Notecards, pens, coffee mugs (if we already have them), address labels, etc (see list from last month's minutes)
    - Jill will help put them together
    - Bags & Special name tag will be handed out at table just before Mass outside of narthex
  - Greeting / Name Tag tables
    - Renee & Jennifer 4:15 (We are hoping to have some staff help as well.)
    - Shawn & Audrey & Renee & Kimberley 8:30 (We are hoping to have some staff help as well.)
    - Joann & Dennis & Jill 10:30 (We are hoping to have some staff help as well.)
  - During Mass
    - Announcing Names & Have them stand
  - Radical Hospitality
    - Jennifer will contact hospitality ministers for all hands on deck
    - Heightened beverage and food experience for hospitality
- All Souls Remembrance
  - Nov 2nd (remembrance interjected during Saturday Masses)
    - Crosses & Candles to hand out to family or a parishioner who will pray for that person if their family is unable to attend. Photos will be a part of the slides during that time.
- Parish Mass Times Survey
  - Finalized Questions were discussed at the meeting.

- Jennifer will format and bring finalized questionnaire (digital and physical) to next meeting
  - Survey #1 (click the link)
- Explanation by Worship Committee Member (volunteers tbd) at rollout - why are we enlisting surveys at the parish?
  - Dynamic Catholic Annual Survey

- Ministry Witness & Recruiting
  - We have room to add additional liturgical ministers on our schedule and we would like to fill it and have a list of subs who are available to fill in during busy seasons. We will ask people from each of the ministries to speak to the parish, spread out at each of the Masses, and accompanied by a sign up table and ministers to talk with who are currently in that ministry. This will include the music ministry and accompany a request to curtail the clapping at Masses.
    - 4:15p (8 ushers, 1 AV, 6 servers, 2 sacristans)
    - 8:30a (4 ushers, 1 server)
    - 10:30a (8 ushers, 1 AV, 2 lectors, 4 altar servers, 3 EMHC)
  - October (give or take) = Ministry Focus Month
  - Signup for witness volunteers by ministry & week & Mass
- Parish Mission Theme - HOMEWORK
- Speaker Recommendations - HOMEWORK
- Formed Recommendations
  - Dennis shared some recommendations. The committee is encouraged to share recommendations for the remainder of the season of Ordinary Time from the Formed App.
  - **Chapter 8: Defining Discipleship** - Missionary Discipleship with Julianne Stanz (6m 25s)
    - Rather than assuming we all know what discipleship is, Julianne walks us through examples and practical explanations to make the buzzword tangible.
    - https://watch.formed.org/videos/chapter-8-defining-discipleship
  - **Fun with Exalting the Holy Cross | Catholic All Year w/ Kendra Tierney** (3m 48s)
    - In honor of the Feast of the Exaltation of the Holy Cross on September 14, let's talk about . . . talking to kids about Jesus' suffering. Plus a family-friendly at home Veneration of the Cross, and our favorite feast day foods.
    - Get the Catholic All September booklet, featuring the order of the Veneration of the Cross: https://catholicallyear.com/product/catholic-all-september-printable-booklet-of-prayers-blessings-bible-readings-digital-download-revised/
    - https://watch.formed.org/videos/fun-with-exalting-the-holy-cross-catholic-all-year-w-kendra-tierney
  - **Exaltation of the Holy Cross**
    - Dr. Tim Gray and Dr. Ben Akers discuss the history of the Feast of the Exaltation of the Holy Cross.
    - Here's a short video showing the raising of the crucifix in the Augustine Institute Atrium
    - https://watch.formed.org/videos/formed-now-exaltation-of-the-holy-cross
  - **Saint Matthew**

        - Catholic Saints - "Dr. Tim Gray and Dr. Michael Barber discuss the Gospel writer and Apostle, St. Matthew.
        - https://watch.formed.org/videos/saint-matthew-formed-now
    - **Our Lady of the Rosary | Sacred Art** (27m)
        - "Dr. Ben Akers and Taylor Kemp sit down with different pieces of Sacred Art to discuss their theological meanings and how they can speak to us today.
        - https://watch.formed.org/videos/sacred-art-our-lady-of-the-rosary
    - **Brother Francis - All Saints Day (kid friendly)** (6m 34s)
        - https://watch.formed.org/brother-francis-all-saints-day-and-all-souls-day/videos/brother-francis-all-saints-day
    - **Brother Francis - All Souls Day (kid friendly)** (5m 26s)
        - https://watch.formed.org/brother-francis-all-saints-day-and-all-souls-day/videos/brother-francis-all-souls-day
- October = Month of the Rosary
    - Linda would like to arrange a table in the gathering space to call attention to the Rosary. It was brought up that the marquee in front of church may not have all of the times listed for the Rosary (Sunday AM may not be listed)
- Next Meeting October 9, 2024 @ 5:30p

Worship Committee Minutes (approved)

5:30p, Wednesday, August 14th, 2024

In attendance: Jennifer Poehlmann, Maria Hinnendael, Dennis Clark, Jill Sladky, Tom Weyers, Renee Ellis

Absent: Audrey Laszewski, Kimberley Biese

1. Opening Prayer – Tom Weyers
2. Approval of Agenda: Dennis / Renee
3. Approval of Minutes – June Meeting: Dennis / Renee
4. Adoration Update – Great to have the updates in the bulletin and Renee noted the Mother Theresa Brochure
5. 1st Tuesday of the Month AM
    a. 30 minutes sign up
6. 1st Wednesday of the Month PM
7. Mass for New Parishioners
    a. The committee looked through the parish calendar and tentatively chose the weekend of November 9th & 10th (all Masses).
    b. Jeremy provided us with a printout of the new families from the prior fiscal year.
    c. Question was asked whether there is a comparison for the year before? Potentially include all or some from the previous year for the sake of catching up and then move forward annually recognizing our new members.
    d. Ways to recognize the new parishioners were discussed and the following examples were noted for consideration.
        i. Standing with their name being read during Mass.
        ii. Welcome Bags (SEAS swag) Seas Worshipers Are Great
            1. Suggestions: Prayer cards, Coffee mugs, Pens, Paper tablet, Note cards (SEAS logo), Return address labels, New Dynamic Catholic Book
            2. Parish Opportunities & Prayer Experiences
    e. Name Tag Sunday for everyone!
        i. Special Name tags for NEW MEMBERS, but with name tags for everyone, the new members would have an opportunity to see everyone's names as well to recognize and recall one another more easily.
        ii. Special goodies / snacks / appetizers for Hospitality & Social encounter after Masses
    f. We will look to get date approved by STAFF and on Calendar
    g. When approved, we will send an invitation with RSVP to the new members of the parish so that we know how to plan for each of them.
        i. Send invitations 3-4 weeks before

ii. Return due by 1 week before

h. Assignments for tasks in September to the committee members

8. Parish Survey

a. Two examples of survey were brought forward and talked through. The first was a more involved example of questions more directly relating to the Mass times and families' preferences and reasoning. The second was focused on parish spirituality and involvement. As we continue the discussion for the next meeting, it was agreed upon that conversation about what was on the survey having to do with Mass times and families was the aim of our committee. Any additional survey could become an additional phase of understanding the needs of our parish and worshiping community.

b. Homework for Worship Committee

i. Consider which questions are favored and which are not as well as whether there are questions that ought to be added or considered.

9. Parish Mission Recommendations

a. The committee is asked to consider options for the parish mission and recommendations for speakers.

i. Jeff.Cavins (was on the schedule) previously engaged to come to SEAS but needed to be canceled. Was there a deposit? Might he be rescheduled? NO – can call to see what it would cost

ii. Consider writing a grant to cover funding beyond the Parish Mission account

10. Formed Recommendations

a. Committee members are asked to email recommendations to Jennifer for publication to the community

b. We discussed giving a Teaser / Review / Testimony about a choice selection from FORMED.

11. Several committee members attended the Extraordinary Ministers of Holy Communion training @ DIOCESE. One particular piece of the conversation came up – the small dish by the altar in which to rinse fingers once distribution of Holy Communion is complete – and whether it would be possible to implement it right away.

12. New Worship Committee Members

a. Tom Weyers is new to our committee – WELCOME, TOM!

b. We could still use one more member. Committee was asked to consider a candidate.

13. Next Meeting: Sept 11, 2024 @ 5:30p